

WV BOARD OF RESPIRATORY CARE
BOARD MEETING MINUTES
December 11, 2024, 11:00AM

Presiding: Tracy Matthews, President
Present: Rodney Vest - Board Secretary, Barbara Folden, Dr. Rayan Ihle, Eric Rodgers, Franklin Chad Hamon, Katherine Campbell (Assistant Attorney General), Nancy Massey (Staff), Amber Shawver Legg (Staff)
Guests: None
Absent: None
Recording: Amber Shawver Legg (Staff)

The Board President called the Board meeting to order at 11:06AM on Wednesday, December 11, 2024.

Proposed Agenda

Christopher Henderson motioned to approve the agenda. Barbara Folden seconded the motion. Motion carried.

Board Minutes

Barbara Folden motioned to approve the minutes for the June 21, 2024, July 11, 2024, July 31, 2024, August 30, 2024, and November 8, 2024, Board meetings. Dr. Rayan Ihle seconded the motion. Motioned carried.

Executive Session – Rodney Vest motioned to go into Executive session at 11:08AM. Christopher Henderson seconded the motion. Motion carried.

Discipline

Exit Executive session – Rodney Vest motioned to exit Executive Session at 11:43AM. Christopher Henderson seconded the motion. Motion carried.

Discipline

Sauls; 23-214, Eric Rodgers recused himself from the discussion. The Board proceeded with the continuance of the Consent Order; no motion was required. Eric Rodgers rejoined the teleconference after being notified that discussion had concluded.

Holbert; 23-523, Barbara Folden motioned to proceed to hearing. Rodney Vest seconded the motion. Motion carried.

23-711, Dr. Rayan Ihle motioned to request a six-month extension to further investigate the complaint. Christopher Henderson seconded the motion. Motion carried.

24-0216; Crain, Christopher Henderson motioned to close the complaint, as the licensee has met the terms of the consent agreement and paid the \$100 fine. Dr. Rayan Ihle seconded the motion. Motion carried.

24-0304, Barbara Folden motioned to dismiss the case, as the licensee was not practicing Respiratory Care at the time their license had lapsed. Franklin Chad Hamon seconded the motion. Motion carried.

24-0509, Rodney Vest motioned to conduct further investigation into the complaint. Christopher Henderson seconded the motion. Motion carried.

23-0916, Rodney Vest motioned to dismiss the case due to lack of probable cause. Dr. Rayan Ihle seconded the motion. Motion carried.

Consideration of Continuing Education Requirement Violation Policy

Christopher Henderson motioned to table the discussion of Continuing Education Requirement Policy to a future meeting. Barbara Folden seconded the motion. Motion carried.

Consideration of Continuing Education Requirement Waiver for Medical Illness

Barbara Folden motioned to allow six-month extensions to licensees affected by medical illnesses, with approvals to be determined by the Board on case-by-case basis. Christopher Henderson seconded the motion. Motion carried.

Consideration of Continuing Education Violations

Rodney Vest motioned to accept the 2022-2024 Continuing Education Violation Report as presented. Christopher Henderson seconded the motion. Motion carried.

Consideration of Scheduling a Respiratory Leadership Meeting

Christopher Henderson motioned to consider scheduling a Respiratory Leadership Meeting. Rodney Vest seconded the motion. Motion carried.

Consideration of RT EXCEL Program

Eric Rodgers motioned to contact the organization requesting approval and CoARC for further clarification. Rodney Vest seconded the motion. Motion carried.

Office Area Health and Safety Inspection

The WVBORC Safety Committee reports no safety concerns at this time. Barbara Folden made a motion to accept the safety report. Franklin Chad Hamon seconded the motion. Motion carried.

Legislative Review

Series 1: Criteria For Licensure - Update and Consideration of Procedure

Rodney Vest motioned to continue issuing Temporary Respiratory Therapist Certified (TRTC) permits under the current Emergency Rule. If legislation is enacted to incorporate amendments proposed by the Legislative Rule Making Committee, the Board office will convert all Temporary Certified Respiratory Therapist permits into Licensed Certified Respiratory Therapist (LRTC), with expiration dates aligned to December 31, 2025. Christopher Henderson seconded the motion. Motion carried.

Performance Evaluation and Research Division (PERD) - Fee Structure Review: Update
The Board discussed the findings and suggestions presented by the Performance Evaluation and Research Division.

Administrative Review

Consideration of the P-Card Purchases

Christopher Henderson made a motion to accept the P-Card purchases. Franklin Chad Hamon seconded the motion. The motion carried.

Budget Revenue Review

Dr. Rayan Ihle motioned to approve the Budget Revenue documents. Rodney Vest seconded the motion.

Consideration of Upcoming Conferences & Trainings

Tracy Matthews and Amber Legg attended the WV Society of Respiratory Care's Fall Conference. Tracy Matthews, Eric Rodgers, and Amber Legg attend the 2024 State Auditor's Seminar.

Barbara Folden motioned to authorize the Board to set up a booth at the WV Society of Respiratory Care's Winter Conference and to approve the purchase of necessary display items for this and future conferences, not to exceed \$750.


Rodney Vest seconded the motion. Motion carried.

Rodney Vest motioned to approve Tracy Matthews, Amber Legg, and an additional Board Representative to attend the WV Society of Respiratory Care's Winter Conference. Eric Rodgers seconded the motion. Motion carried.

Adjourn

Christopher Henderson motioned to adjourn the Board meeting at 12:42PM. Eric Rodgers seconded the motion. Motion Carried.

Recording -


Amber Shawver Legg
Executive Director